

CENTRAL ISLIP PUBLIC LIBRARY BOARD OF TRUSTEES
MONTHLY MEETING MINUTES

A regular meeting of the Central Islip Public Library Board of Trustees was held in the Central Islip Public Library's Community Room located at 33 Hawthorne Avenue, Central Islip, NY 11722.

*January 29th, 2025 | 5:00PM | Meeting called to order by President Eileen Santangelo |
Vice-President Dr. Sharon A. Dungee led the Pledge of Allegiance*

In Attendance

Eileen Santangelo, President	Present
Dr. Sharon A. Dungee, Vice-President	Present
Dunia Mars, Secretary	Excused
Luis Alcantara, Trustee	Present
Lisa Hunter, Trustee	Present
Tara Kohles, Director	Present
Sharon Morgan, Treasurer	Present
Suzanne McGee, Recording Secretary	Excused

Approval of Minutes

A motion to approve the November 2024 minutes was made by Trustee Luis Alcantara and seconded by Trustee Lisa Hunter. All present voting aye, motion carried.

Treasurer's Report

A motion to approve the Outstanding Purchase Order Reports from November 2024, in the amount of \$468.26 and December 2024, in the amount of \$2,602.50 was made by Trustee Luis Alcantara and seconded by Lisa Hunter. All present voting aye, motion carried.

Luis Alcantara moved, seconded by Lisa Hunter, to approve the following Abstract Reports:

- Abstract #81 on December 12th, in the amount of \$96,543.48
- Abstract #82 on December 19th, in the amount of \$17,653.05
- Abstract #83 on January 9th, in the amount of \$30,501.47
- Abstract #84 on January 24th, in the amount of \$143,332.04

All present voting aye, motion carried.

Luis Alcantara moved, seconded by Lisa Hunter, to approve the following payroll distributions:

- November 6th, in the amount of \$68,516.66
- November 20th, in the amount of \$70,727.02
- December 4th, in the amount of \$70,413.94
- December 18th, in the amount of \$74,856.07
- December 31st, in the amount of \$70,740.01

For a grand total of \$139,243.68 in November 2024 and a grand total of \$216,010.02 in December 2024.

All present voting aye, motion carried.

A motion was made by Luis Alcantara, seconded by Lisa Hunter, to approve the Treasurer’s Report for November 2024 read as follows.

Beginning Balance	\$5,676,115.47
Receipts & Transfers	+\$409,914.84
Subtotal	\$6,086,030.31
Expenses & Transfers	- \$638,645.50
Ending Balance	\$5,447,384.81

A motion was made by Luis Alcantara, seconded by Lisa Hunter, to approve the Treasurer’s Report for December 2024 read as follows.

Beginning Balance	\$5,447,384.81
Receipts & Transfers	+\$163,394.56
Subtotal	\$5,610,779.37
Expenses & Transfers	- \$456,224.21
Ending Balance	\$5,154,555.16

All present voting aye, motion carried.

Director's Report

The proposed operating budget presented for approval is within the 2% NYS tax cap and results in a modest increase of \$4.00 annually per household, while allowing for increased programming and services.

This year’s Central Islip Public Library Board of Trustees election will also be held on Tuesday, April 8, 2025. There is one seat up for election this year for the office of Trustee of the Central Islip Public Library Board for a 5-year term commencing July 1st, 2025 and expiring June 30th, 2030 (incumbent, Luis Alcantara).

The Long Island Library Resource Council awarded the Library a \$4,000 Technology grant, which will be used to purchase a Kindermark “Play Interactive Table” for the Children’s Room.

The LED portion of the renovation project has been finished. By completing the LED project in advance of PSEG ending their energy rebate program, the Library was able to receive a \$20,000 rebate on the project.

Assistant Director’s Report

In 2024, the library responded to community feedback, leading to growth across all three departments— Adult, Teen, and Children. Adult Programming grew by 42% in the number of programs and saw a 12% increase in attendance, Teen Programming expanded by 30%, and Children's Programming grew by 9%, with a 17% increase in attendance.

Personnel

- The appointment of Jessica Griffiths to the position of Part-Time Library Clerk in the Reference Department at the hourly rate of \$18.50, effective January 6, 2025.
- The appointment of Chris Hidalgo to the position of Part-Time Library Clerk in the Reference Department at the hourly rate of \$18.50, effective January 6, 2025.

Motions

- A motion was made by Trustee Luis Alcantara to approve all personnel changes and seconded by Trustee Lisa Hunter. All present voting aye, motion carried.
- A motion was made by Trustee Luis Alcantara to approve the Central Islip Public Library Proposed 2025-26 Budget with a 2025-26 tax levy of \$3,666,461.00 and seconded by Trustee Lisa Hunter. All present voting aye, motion carried.
- A motion was made by Trustee Luis Alcantara to approve the Community Room and Outreach Table requests by outside organizations and seconded by Trustee Lisa Hunter. All present voting aye, motion carried.

Announcements

None

Next Meeting

Wednesday February 26, 2025 at 5:00 p.m. | The Central Islip Public Library's Community Room located at 33 Hawthorne Avenue, Central Islip, NY 11722.

Motion to adjourn was made at 5:17 p.m. by Trustee Luis Alcantara and seconded by Trustee Lisa Hunter. All present voting aye, motion carried.

Reyna Vasquez Bisono