

**CENTRAL ISLIP PUBLIC LIBRARY
BOARD OF TRUSTEES
MONTHLY MEETING MINUTES
SEPTEMBER 27, 2022**

Present:

Norman Wagner, President - *Excused*
Eileen Santangelo, Vice-President
Dunia Mars, Secretary
Sharon Pedraza, Trustee
Sharon Dungee, Trustee
Tara Kohles, Director
Sharon Morgan, Treasurer
Suzanne McGee, Recording Secretary

Vice-President, Eileen Santangelo, called the meeting to order at 7:00 p.m. Trustee, Dunia Mars led the Pledge of Allegiance.

A motion was made by Dunia Mars, seconded by Sharon Dungee, to approve the minutes from the August Meeting. All present voting aye, motion carried.

TREASURER'S REPORT

Dunia Mars moved, seconded by Sharon Dungee, to approve the Outstanding Purchase Order Report in the amount of \$109,623.62. All present voting aye, motion carried.

Dunia Mars moved, seconded by Sharon Dungee, to approve the following Abstract Reports:

- Abstract #27 on September 9th, in the amount of \$43,416.48
- Abstract #28 on September 21st, in the amount of \$73,467.28

All present voting aye, motion carried.

Dunia Mars moved, seconded by Sharon Pedraza, to approve the following payroll distributions:

- August 3rd, in the amount of \$86,008.93
- August 17th, in the amount of \$86,755.76
- August 31st, in the amount of \$101,685.45

All present voting aye, motion carried.

A motion was made by Dunia Mars, seconded by Sharon Pedraza, to approve the Treasurer's Report for August 2022 read as follows.

Beginning Balance	\$5,911,264.06
Receipts & Transfers	+\$220,244.98
Subtotal	\$6,131,509.04
Expenses & Transfers	-\$587,654.76
Ending Balance	\$5,543,854.28

All present voting aye, motion carried.

DIRECTOR'S REPORT

Ms. Kohles provided information to the Board regarding the proposed changes to the SCLS Resource Sharing Code. This provides standards that apply when patrons borrow materials from any other Suffolk County Library. The proposed change is that libraries will no longer continue to bill each other for lost items.

BUILDINGS & GROUNDS

Many projects have been undertaken to improve the exterior appearance of the library:

- The chain link fence at the front of the property has been removed.
- Faded signage has been replaced.
- Crooked, damaged sign poles have been removed.

This has helped to create a more welcoming and appealing atmosphere for the patrons.

The Adult Computer Lab upgrade is complete, with seventeen new computers and monitors installed.

The installation of updated exterior security cameras has been completed.

The library has welcomed over twice the number of new patrons each month in comparison to last year. Ms. Kohles noted that is due to outreach efforts, excellent patron service and new program offerings.

Ms. Kohles has three hiring recommendations for the Board's Approval.

Island Harvest continues to distribute fresh vegetables from local farms at the library. Over 260 patrons per week are served through this program.

The Adult Reference Department was awarded the PLA/ALA Digital Literacy Incentive Grant of \$7,000. The librarians did an excellent job of writing the grant and received the highest amount.

The Central Islip Public Library will be hosting the Suffolk Cooperative Library System's Directors' meeting on March 16, 2023.

NEW BUSINESS

Sharon Pedraza moved, seconded by Sharon Dungee, to appoint Emma Cesario to the position of Full-Time Librarian I, at a salary of \$66,495.00, effective October 5, 2022. All present voting aye, motion carried.

Dunia Mars moved, seconded by Sharon Pedraza, to appoint Kevin Garcia the position of Page, at an hourly salary of \$17.96, effective September 28, 2022. All present voting aye, motion carried.

Sharon Dungee moved, seconded by Sharon Pedraza, to appoint Orlando Lopez III to the position of Senior Guard, at an hourly salary of \$25.00, effective September 28, 2022. All present voting aye, motion carried.

Dunia Mars moved, seconded by Sharon Pedraza, to approve the Community Room Requests by

Outside Organizations as presented. All present voting aye, motion carried.

Dunia Mars moved, seconded by Sharon Pedraza, to approve the Amendments to the SCLS Resource Sharing Code as presented in the memorandum dated September 13, 2022. All present voting aye, motion carried.

Sharon Dungee moved, seconded by Sharon Pedraza, to approve the Board Members invitation to the Islip Town Supervisor's Breakfast on Tuesday, October 18, 2022. All present voting aye, motion carried.

There was no Public Expression.

Sharon Dungee moved, seconded by Sharon Pedraza to go into Executive Session at 7:18 p.m. All present voting aye, motion carried.

The Board came out of Executive Session at 7:27. Eileen Santangelo moved, seconded by Dunia Mars, to adjourn the meeting at 7:35 p.m. The next meeting is scheduled for Tuesday, October 25, 2022, at 7:00 p.m. All present voting aye, motion carried.

Respectfully submitted,

Suzanne A. McGee
Recording Secretary