

**CENTRAL ISLIP PUBLIC LIBRARY
BOARD OF TRUSTEES
MONTHLY MEETING MINUTES
SEPTEMBER 27, 2023**

Present:

Eileen Santangelo, President
Sharon Dungee, Ed.D., Vice-President
Dunia Mars, Secretary
Sharon Pedraza, Trustee
Luis Alcantara, Trustee
Tara Kohles, Library Director
Sharon Morgan, Treasurer
Suzanne McGee, Recording Secretary

President, Eileen Santangelo, called the meeting to order at 6:00 p.m., Trustee Pedraza led the Pledge of Allegiance.

A motion was made by Dunia Mars, seconded by Sharon Pedraza, to approve the minutes from the July Meeting. All present voting aye, motion carried.

TREASURER'S REPORT

Sharon Dungee moved, seconded by Sharon Pedraza, to approve the following Outstanding Purchase Order Reports:

- July 31st, in the amount of \$41,484.59
- August 31st, in the amount of \$50,354.41

All present voting aye, motion carried.

Sharon Dungee moved, seconded by Sharon Pedraza to approve the following Abstract Reports:

- Abstract #49 on August 10th, in the amount of \$35,141.08
- Abstract #50 on August 25th, in the amount of \$83,496.69
- Abstract #51 on September 11th, in the amount of \$68,921.64
- Abstract #52 on September 21st, in the amount of \$77,847.10

All present voting aye, motion carried.

Sharon Pedraza, moved, seconded by Luis Alcantara, to approve the following payroll distributions:

- July 5th, in the amount of \$74,391.07
- July 19th, in the amount of \$100,722.85
- August 2nd, in the amount of \$79,359.75
- August 16th, in the amount of \$88,528.04
- August 30th, in the amount of \$78,157.13

All present voting aye, motion carried.

A motion was made by Sharon Pedraza, seconded by Luis Alcantara, to approve the Treasurer's Reports for July and August 2023 read as follows.

July

Beginning Balance	\$6,153,332.53
Receipts & Transfers	+\$78,125.25
Subtotal	\$6,231,457.78
Expenses & Transfers	-\$413,198.91
Ending Balance	\$5,818,258.87

August

Beginning Balance	\$5,818,258.87
Receipts & Transfers	+\$397,854.05
Subtotal	\$6,214,112.92
Expenses & Transfers	-\$695,283.76
Ending Balance	\$5,520,829.16

All present voting aye, motion carried.

DIRECTOR'S REPORT

Changes to the Bylaws have been submitted to the Board for approval. There are revisions in dates and times of meetings in order for them to align with the fiscal calendar.

The Board of Trustees has received correspondence regarding to two upcoming events, the Town Supervisor's Annual Breakfast and the Central Islip Civic Council Good Neighbor Gala

NEW BUSINESS

Sharon Dungee moved, seconded by Sharon Pedraza, resolved that the following personnel changes be approved as presented:

- The appointment of Michele McCauley to the position of Part-Time Librarian in the Children's Services Department at the hourly rate of \$26.65 effective September 28th 2023
- The appointment of Allyson Kessner to the position of Part-Time Library Clerk in the Children's Services Department at the hourly rate of \$18.50, effective September 28th 2023
- The appointment of Kimberly Reyes to the position of Part-Time Library Clerk in the Children's Services Department at the hourly rate of \$18.50, effective September 28th 2023
- The appointment of Michelle Baptiste to the position of Part-Time Librarian Trainee in the Children's Services Department at the hourly rate of \$24.97, effective September 28th 2023
- The appointment of Rieanna Flores to the position of Part-Time Library Clerk in the Adult Reference Department at the hourly rate of \$18.50, effective September 28th 2023
- The appointment of Jennifer Hernandez to the position Part-Time Library Clerk

in the Patron Services Department, at the hourly rate of \$18.50, effective September 28th 2023

All present voting aye, motion carried.

Sharon Pedraza moved, seconded by Eileen Santangelo, to approve the community room requests by outside organizations. All present voting aye, motion carried.

Sharon Pedraza moved, seconded by Sharon Dungee, to approve the presented outside programs for payment. All present voting aye, motion carried.

Sharon Pedraza moved, seconded by Luis Alcantara, to approve the updated Central Islip Public Library Bylaws as presented. All present voting aye, motion carried.

Sharon Pedraza moved, seconded by Luis Alcantara, to approve attendance for the Central Islip Civic Council Good Neighbor Gala on October 18th. All present voting aye, motion carried.

Sharon Pedraza moved, seconded by Luis Alcantara, to approve attendance for the Town Supervisor's Thanksgiving Breakfast on October 24th. All present voting aye, motion carried.

Sharon Dungee moved, seconded by Sharon Pedraza, to adjourn the meeting at 6:18 p.m. The next meeting is scheduled for Wednesday, October 25, 2023, at 6:00 p.m. All present voting aye, motion carried.

Respectfully Submitted,

Suzanne A. McGee
Recording Secretary