

**CENTRAL ISLIP PUBLIC LIBRARY
BOARD OF TRUSTEES
MONTHLY MEETING MINUTES
JUNE 28, 2022**

Present:

Mr. Norman Wagner, President
Ms. Eileen Santangelo, Vice-President
Ms. Dunia Mars, Secretary
Ms. Sharon Pedraza, Trustee
Ms. Sharon Dungee, Trustee
Ms. Tara Kohles, Director
Ms. Sharon Morgan, Treasurer
Ms. Suzanne McGee, Recording Secretary

President, Norman Wagner called the Meeting to order at 7:17 p.m. The Pledge of Allegiance was led by Eileen Santangelo during the Reorganization Meeting held prior to this meeting.

A motion was made by Dunia Mars, seconded by Sharon Pedraza, to approve the minutes from the May Meeting. All present voting aye, motion carried.

TREASURER'S REPORT

Sharon Dungee moved, seconded by Sharon Pedraza, to approve the Outstanding Purchase Order Report in the amount of \$188,752.55. All present voting aye, motion carried.

Sharon Dungee moved, seconded by Sharon Pedraza, to approve the following Abstract Reports:

- Abstract #21 on June 9th, in the amount of \$12,622.23
- Abstract #22 on June 22nd, in the amount of \$102,241.09

All present voting aye, motion carried.

Sharon Pedraza moved, seconded by Eileen Santangelo, to approve the following payroll distributions:

- May 7th, in the amount of \$87,512.01
- May 24th, in the amount of \$80,723.93

All present voting aye, motion carried.

A motion was made by Sharon Dungee, seconded by Dunia Mars, to approve the Treasurer's Report for May 2022 to read as follows:

Beginning Balance	\$5,216,404.46
Receipts & Transfers	+\$771,887.77
Subtotal	\$5,988,292.23
Expenses & Transfers	-\$479,239.11
Ending Balance	\$5,509,053.12

All present voting aye, motion carried.

DIRECTOR'S REPORT

To continue to remove barriers to service, Ms. Kohles is working to create more access for teens who do not have library cards. She is requesting for teens to be able to use their Central Islip School ID as proof of residency so that they may check out books, use online databases, and sign up for programs. Trustee Dungee suggested collaborating with the librarians at the Junior and Senior High Schools to discuss details and establish a process. The Board is in favor of moving ahead with the process.

NEW BUSINESS

Sharon Dungee moved, seconded by Dunia Mars, to appoint Naadem Jamroz, to the position of Part-Time Guard, at an hourly rate of \$21.75, effective June 29, 2022. All present voting aye, motion carried.

Norman Wagner moved, seconded by Sharon Pedraza, to appoint Orlando Lopez III, to the position of Part-Time Guard, at an hourly rate of \$21.75, effective June 29, 2022. All present voting aye, motion carried.

Sharon Dungee moved, seconded by Sharon Pedraza, voted to approve the payment of all Outside Programs as presented. All present voting aye, motion carried.

Norman Wagner moved, seconded by Sharon Pedraza, voted to approve the Community Room Requests by Outside Organizations as presented. All present voting aye, motion carried.

Dunia Mars moved, seconded by Sharon Pedraza, to approve the order from Adept Technology Consulting for the installation of a new server, in the amount of \$47,694.66. All present voting aye, motion carried.

Eileen Santangelo moved, seconded by Sharon Pedraza, to move to Executive Session at 7:36. All present voting aye, motion carried.

The Board came out of Executive Session at 7:49 p.m. Norman Wagner moved, seconded by Eileen Santangelo, to approve the following 2022-2023 salary adjustments:

- Library Director, Tara Kohles, to receive a 5.5% increase annually for the next 5 years: July 1st, 2022-June 30th, 2027.
- Business Manager; Glen Tannenbaum, Business Office Account Clerk; Harmony Johnson, and Part-Time Senior Office Assistant; Reyna Vasquez-Bisono, Management Confidential employees, receive a 3% annual increase.
- Treasurer Sharon Morgan and Recording Secretary Suzanne McGee to receive 3% annual increase.
- Part Time Contract Employees, which include the positions of Page and Security Guard, to receive a 2% salary increase.

All present voting aye, motion carried.

The next meeting is scheduled for Tuesday, July 26, 2022, at 7:00 p.m.

Respectfully submitted,

Suzanne A. McGee
Recording Secretary