

**CENTRAL ISLIP PUBLIC LIBRARY
BOARD OF TRUSTEES
MONTHLY MEETING MINUTES
MARCH 29, 2022**

Present:

Mr. Norman Wagner, President
Ms. Eileen Santangelo, Vice-President
Ms. Dunia Mars, Secretary
Ms. Sharon Pedraza, Trustee
Ms. Sharon Dungee, Trustee
Ms. Tara Kohles, Director
Ms. Sharon Morgan, Treasurer
Ms. Suzanne McGee, Recording Secretary

President, Norman Wagner, called the meeting to order at 6:00 p.m. Trustee, Eileen Santangelo, led the Pledge of Allegiance.

A motion was made by Sharon Dungee, seconded by Eileen Santangelo, to approve the minutes from the February Meeting. All present voting aye, motion carried.

TREASURER'S REPORT

Norman Wagner moved, seconded by Sharon Dungee, to approve the Outstanding Purchase Order Report. All present voting aye, motion carried.

Sharon Dungee moved, seconded by Sharon Pedraza, to approve the following Abstract Reports:

- March 10th
- March 21st

All present voting aye, motion carried.

Sharon Dungee moved, seconded by Sharon Pedraza, to approve the following payroll distributions:

- February 2nd, in the amount of \$70,735.27
- February 16th, in the amount of \$78,261.82

All present voting aye, motion carried.

A motion was made by Eileen Santangelo, seconded by Sharon Dungee, to approve the Treasurer's Report for February 2022 read as follows.

Beginning Balance	\$4,619,199.50
Receipts & Transfers	+\$665,842.49
Subtotal	\$5,285,041.99
Expenses & Transfers	- \$495,938.67
Ending Balance	\$4,789,103.32

All present voting aye, motion carried.

DIRECTOR'S REPORT

The library is looking to update the Children's Program room and Ms. Kohles has a request submitted for \$19,590 for updated Children's program furniture.

Ms. Kohles is also requesting \$25,000 for updated security cameras. The parking lot is not 100% covered and upgraded cameras are needed throughout the building. This is all under a pre-negotiated federal contract.

Ms. Kohles would like to update the bylaws, making it so the Treasurer may sign checks up to \$20,000. The updates were sent to the members

Ms. Kohles would like to donate the old board table to the Kings Park VFW, who needs one.

PERSONNEL

Ms. Kohles is requesting the hiring of two Full Time Librarians: One of whom is a Central Islip resident and would be in the Adult Reference Department. The other for the Full-Time Children's Librarian position. She has been at the library for about a year and assisted with distributing meals over the summer. Finally, the library would like to hire a Full-Time Library Clerk.

NEW BUSINESS

Eileen Santangelo moved, seconded by Sharon Pedraza, to approve all Outside Programs for payment. All present voting aye, motion carried

Norman Wagner moved, seconded by Sharon Pedraza, to approve all Community Room Requests including the requests from Girl Scouts of Suffolk County, CODA, and Central Islip Adult Education. All present voting aye, motion carried.

Sharon Dungee moved, seconded by Norman Wagner, to approve the payment of \$25,037 to Adept Technology Consulting for the installation of updated security cameras. All present voting aye, motion carried.

Norman Wagner moved, seconded by Sharon Dungee, to approve the order for WB Mason for the Children's Program Room furniture, in the amount of \$19,5000. All present voting aye, motion carried.

Sharon Dungee moved, seconded by Eileen Santangelo, to approve then Bylaw update be approved as presented. All present voting aye, motion carried.

Norman Wagner moved, seconded by Sharon Dungee, to donate the old board room table to the VFW hall. All present voting aye, motion carried.

Eileen Santangelo moved, seconded by Norman Wagner, to approve the appointment of Heidi Lambert to the position of Full-Time Librarian I in Children's Services at the annual salary of \$64,973 effective April 4, 2022. All present voting aye, motion carried.

Sharon Pedraza moved, seconded by Eileen Santangelo, to appoint Briana Moore to the position of Full-Time Librarian I in Adult Services \$64,973, effective April 14, 2022. All present voting aye, motion carried.

Sharon Dungee moved, seconded by Norman Wagner, to appoint Lee-Ann Piekos to the position of Full-Time Library Clerk in Patron Services at a yearly salary of \$39,481 effective April 4, 2022. All present voting aye, motion carried.

Sharon Pedraza moved, seconded by Sharon Dungee, to adjourn the meeting at 6:10 p.m. The next meeting is scheduled for in-person on Tuesday, April 26, 2022, at 7:00 p.m. All present voting aye, motion carried.

Respectfully submitted,

Suzanne A. McGee
Recording Secretary