

**CENTRAL ISLIP PUBLIC LIBRARY
BOARD OF TRUSTEES
MONTHLY MEETING MINUTES
NOVEMBER 20, 2024**

Present:

Eileen Santangelo, President
Dr. Sharon A. Dungee, Vice-President
Dunia Mars, Secretary
Luis Alcantara, Trustee
Lisa Hunter, Trustee
Tara Kohles, Director
Sharon Morgan, Treasurer - Excused
Suzanne McGee, Recording Secretary

President, Eileen Santangelo, called the meeting to order at 5:00 p.m. Vice-President, Dr. Sharon A. Dungee, led the Pledge of Allegiance.

Luis Alcantara moved, seconded by Lisa Hunter, to approve the minutes from the October Meeting. All present voting aye, motion carried.

TREASURER'S REPORT

Luis Alcantara moved, seconded by Lisa Hunter, to approve the following Outstanding Purchase Order Report for October 2024, in the amount of \$2,124.71. All present voting aye, motion carried.

Luis Alcantara moved, seconded by Lisa Hunter, to approve the following Abstract Reports:

- Abstract #79 on November 7th, in the amount of \$33,242.50.
- Abstract #80 on November 14th, in the amount of \$327,078.70.

All present voting aye, motion carried.

A motion was made by Luis Alcantara, seconded by Lisa Hunter, to approve the Treasurer's Reports for November 2024 read as follows:

Beginning Balance	\$5,649,441.13
Receipts & Transfers	+\$494,514.23
Subtotal	\$6,143,955.36
Expenses & Transfers	- \$467,839.89
Ending Balance	\$5,676,115.47

All present voting aye, motion carried.

Luis Alcantara moved, seconded Lisa Hunter, to approve the following payroll distributions:

- October 9th, in the amount of \$67,898.02
- October 23rd, in the amount of \$68,725.63

All present voting aye, motion carried.

PUBLIC EXPRESSION

There was no public expression.

DIRECTOR'S REPORT

Library Director Tara Kohles is requesting a motion to approve the 2% increase for the valuable services provided by the Suffolk Cooperative Library System. The Library had a 12% increase in e-book downloads.

The Director advised that she will be working on a long-range strategic plan for 2025-2030, that will focus on further improving and expanding library services to the community. The first step will be to gather data via a patron survey that will be accessible on the website and in the Library.

PERSONNEL

The Director is requesting the promotion of Harmony Johnson to Sr. Account Clerk in the Business Office.

MOTIONS

Luis Alcantara moved, second by Lisa Hunter, to approve the appointment of Harmony Johnson to the position of Senior Account Clerk in the Business Office at an annual salary of \$63,306.00, effective November 25, 2024. All present voting aye, motion carried.

Luis Alcantara moved, second by Dunia Mars, to approve the Community Room and Outreach Table Requests by Outside Organizations. All present voting aye, motion carried.

Luis Alcantara moved, second by Dunia Mars, to approve the presented Outside Programs for payment. All present voting aye, motion carried.

Luis Alcantara moved, second by Dunia Mars, to approve the Suffolk Cooperative Library System Budget as presented. All present voting aye, motion carried.

Dunia Mars moved, seconded by Luis Alcantara, to adjourn the meeting at 5:14 p.m. The next meeting is scheduled for Wednesday January 29, 2025, at 5:00 p.m. All present voting aye, motion carried.

Respectfully Submitted,


Suzanne A. McGee
Recording Secretary