

**CENTRAL ISLIP PUBLIC LIBRARY
BOARD OF TRUSTEES
MONTHLY MEETING MINUTES
JULY 30, 2025**

Present:

Eileen Santangelo, President
Dr. Sharon A. Dungee, Vice-President
Dunia Mars, Secretary
Leida Morales, Trustee
Lisa Hunter, Trustee
Tara Kohles, Library Director
Annemarie Donohue, Treasurer
Suzanne McGee, Recording Secretary

President, Eileen Santangelo, called the meeting to order at 5:00 p.m., Trustee Leida Morales led the Pledge of Allegiance.

Dunia Mars moved, seconded by Lisa Hunter, to approve the minutes from the June Meeting. All present voting aye, motion carried.

TREASURER'S REPORT

Dunia Mars moved, seconded by Lisa Hunter, to approve the following Outstanding Purchase Order Report, in the amount of \$15,954.45. All present voting aye, motion carried.

Dunia Mars moved, seconded by Lisa Hunter, to approve the following Abstract Reports:

- Abstract #95 on July 11th, in the amount of \$41,694.09
- Abstract #96, on July 25th, in the amount of \$87,486.34

All present voting aye, motion carried.

A motion was made by Leida Morales, seconded by Lisa Hunter, to approve the Treasurer's Reports for June 2025 read as follows.

Beginning Balance	\$6,404,515.49
Receipts & Transfers	+\$584,327.17
Subtotal	\$6,988,842.66
Expenses & Transfers	-\$335,827.57
Ending Balance	\$6,653,015.09

All present voting aye, motion carried.

Lisa Hunter moved, seconded by Leida Morales, to approve the following payroll distributions:

- June 4th, in the amount of \$58,588.66
- June 18th, in the amount of \$59,023.38

All present voting aye, motion carried.

PUBLIC EXPRESSION

There was no public expression.

DIRECTOR'S REPORT

The major parts of the renovation project are on track to begin in September through February. We are currently working on the logistics of the project, from packing and moving our collection, notification and messaging to the public and continuation of patron services.

Library Director Tara Kohles has been working on the application for State Library Construction Aid. Suffolk County libraries receive approximately 2.5 million, and she is applying for funding for the upcoming project.

She has also started the process for the Library to earn the Sustainable Libraries certification. Currently fifteen other Suffolk County Libraries hold this certification. The upcoming renovation project is heavily focused on energy conservation, so it is excellent timing. The SLI program gives the Library a framework in which to make decisions on a wide variety of sustainability issues faced by libraries.

PERSONNEL

- The appointment of Kane Ampuero to the position of Library Clerk in the Patron Services department at the hourly rate of \$18.50, effective July 31, 2025.
- The appointment of Kevin Alfaro to the position of Library Clerk in the Adult Services department at the hourly rate of \$18.50, effective July 31, 2025.
- The appointment of Chyanne Carmichael to the position of Library Clerk in the Children's Services Department at the hourly rate of \$18.50, effective July 31, 2025.
- The appointment of Andrea Ramirez to the position of Library Clerk in the Children's Services Department at the hourly rate of \$18.50, effective July 31, 2025.
- The appointment of Simone George to the position of Page in the Adult Services Department at the hourly rate of \$17.96, effective July 31, 2025.

MOTIONS

Dunia Mars moved, second by Lisa Hunter, to resolve that the following personnel changes be approved as presented. All present voting aye, motion carried.

Dunia Mars moved, second by Lisa Hunter, resolved that the Board of Trustees of the Central Islip Public Library does hereby approve the Assurances Application as presented. All present voting aye, motion carried.


Dunia Mars moved, second by Lisa Hunter, resolved that the Board of Trustees of the Central Islip Public Library does hereby approve the Confidentiality of Library Records Policy for approval. All present voting aye, motion carried.

Dunia Mars moved, seconded Lisa Hunter, to approve the Outside Programs for payment as presented. All present voting aye, motion carried.

Dunia Mars moved, second by Lisa Hunter, resolved that the Board of Trustees of the Central Islip Public Library does hereby vote to approve the Outreach Table Requests by Outside Organizations as presented. All present voting aye, motion carried.

Dunia Mars moved, seconded by Lisa Hunter, to adjourn the meeting at 5:11 p.m. The next meeting is scheduled for Wednesday September 24, 2025, at 5:00 p.m. All present voting aye, motion carried.

Respectfully Submitted,



Suzanne A. McGee
Recording Secretary

**CENTRAL ISLIP PUBLIC LIBRARY
BOARD OF TRUSTEES
ANNUAL REORGANIZATION MEETING MINUTES
JULY 30, 2025**

Present:

Eileen Santangelo, President
Dr. Sharon A. Dungee, Vice-President
Dunia Mars, Secretary
Leida Morales, Trustee
Lisa Hunter, Trustee
Tara Kohles, Library Director
Annemarie Donohue, Treasurer
Suzanne McGee, Recording Secretary

President, Eileen Santangelo, called the meeting to order at 5:18 p.m.

NOMINATION AND ELECTION OF OFFICERS

A motion made by Dr. Sharon A. Dungee, seconded by Lisa Hunter, nominating Eileen Santangelo as President. There were no other nominations. All present voting aye, motion carried.

A motion made by Dunia Mars, seconded by Lisa Hunter, nominating Dr. Sharon A. Dungee as Vice-President. There were no other nominations. All present voting aye, motion carried.

A motion made by Eileen Santangelo, seconded by Lisa Hunter, nominating Dunia Mars as Secretary. There were no other nominations. All present voting aye, motion carried.

Reyna Vasquez Bisono administered oath to the new Board member, Leida Morales.

APPOINTMENT OF RECORDING SECRETARY

A motion made by Dunia Mars, seconded by Lisa Hunter, to resolve the Board of Trustees of The Central Islip Library hereby extends the appointment of Suzanne McGee, effective July 1, 2025, to serve as Recording Secretary for a period of one year, salary determined in Executive Session. All present voting aye, motion carried.

APPOINTMENT OF TREASURER

A motion made by Dunia Mars, seconded by Lisa Hunter, to resolve the Board of Trustees of The Central Islip Library hereby extends the appointment of Annemarie Donohue, effective July 1, 2025 to serve as Treasurer for a period of one year, salary determined in Executive Session. All present voting aye, motion carried.

LIBRARY FUNDS

A motion made by Dunia Mars, seconded by Lisa Hunter, to resolve the Board of Trustees of The Central Islip Public Library hereby designates TD Bank as the depository for library funds. All present voting aye, motion carried.

A motion made by Dunia Mars, seconded by Lisa Hunter, to resolve that the Library Treasurer and one elected trustee be designated to sign all checks on the Central Islip Library Account. All present voting aye, motion carried.

AFFIRMATION OF ORGANIZATIONAL AND INDIVIDUAL MEMBERSHIPS

A motion made by Dunia Mars, seconded by Lisa Hunter, to resolve the Board of Trustees of The Central Islip Public Library hereby affirm the continued individual membership to the following organizations or associations: New York Library Association, Suffolk County Library Association, and American Library Association. All present voting aye, motion carried.

APPOINTMENT OF PROFESSIONALS

A motion made by Dunia Mars, seconded by Lisa Hunter, to resolve the Board of Trustees of The Central Islip Public Library does hereby confirm that attorney Kevin A. Seaman be retained to serve as General Counsel and Labor Counsel to The Central Islip Public Library effective July 1, 2025 through June 30, 2026 at the annual retainer amount of \$13,000.00, pursuant to the terms of a Letter of Engagement. All present voting aye, motion carried.

A motion made by Dunia Mars, seconded by Lisa Hunter, to resolve the Board of Trustees of The Central Islip Public Library does hereby approve the services of Baldessari & Coster, LLP, Certified Public Accountants to provide audit and related services accordance with generally accepted accounting principles, to The Central Islip Public Library, for the fiscal year beginning July 1, 2025 and ending June 30, 2026, at a fee not to exceed \$12,700, as per submitted proposal. All present voting aye, motion carried.

APPOINTMENT OF DISTRICT NEWSPAPERS FOR PUBLIC NOTICE MEETINGS AND OFFICIAL NEWSPAPERS OF THE CENTRAL ISLIP LIBRARY

A motion made by Dunia Mars, seconded by Lisa Hunter, to resolve the Board of Trustees of The Central Islip Public Library does hereby approve the following district newspapers/media be utilized for the public of meetings under the Open Meetings Law and as official newspapers/media:

- Islip Bulletin
- Newsday

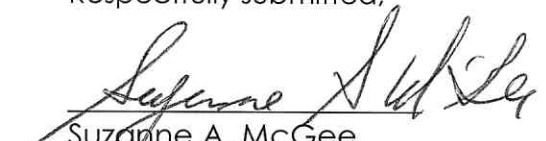
All present voting aye, motion carried.

DESIGNATION OF BOARD MEETING DATES

A motion made by Dunia Mars, seconded by Lisa Hunter, to resolve the Board of Trustees of The Central Islip Public Library does hereby affirm the date of the regular board meetings to be the last Wednesday of every month except August and December at 5:00 p.m. held in the Central Islip Public Library Community Room, 33 Hawthorne Avenue, Central Islip, New York. All present voting aye, motion carried.

A motion was made by Dunia Mars, seconded by Lisa Hunter, to adjourn the reorganization for the year 2025-2026 at 5:25 p.m.

Respectfully submitted,


Suzanne A. McGee
Recording Secretary